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Responsibilities of the series editor

The series editor is responsible for deciding which book proposal submitted to the series will be accepted for publishing. He coordinates the peer review process. The editorial committee and the advisory board assist the series editor in fulfilling his responsibilities. The manuscripts submitted for the reviewing process will be evaluated without regard to the authors’ race, gender, sexual orientation, religious belief, ethnic origin, citizenship, or political philosophy. The decision whether to publish a manuscript within EFR will be based on its importance, originality and clarity, and the study’s validity and its relevance to the topics discussed within EFR. The review process is conducted with the utmost confidentiality. Any information about a submitted manuscript will not be disclosed to anyone other than the corresponding author, reviewers, potential reviewers, other editorial advisers, and the publisher, as appropriate. Unpublished materials disclosed in a submitted manuscript will not be used in the editor’s or reviewers research without the express written consent of the author. The series editor will strive to prevent any potential conflict of interest between the authors or editors of a submitted manuscript and the editorial and review personnel.

If an ethical complaint is made concerning a submitted or published manuscript, the series editor will, in cooperation with the publisher, take reasonable measures to such a claim by contacting the author and, if the author’s response is not satisfying, by contacting the relevant employers or institution for further investigation.

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It is the author's responsibility to ensure that the work submitted is entirely original. Any work or words of other authors, contributors, or sources has to be credited and referenced appropriately.

Authors of original research have to present an accurate account of the work performed as well as an objective discussion of its significance. Underlying data has to be represented accurately. Furthermore, the data should be presented in such a way that others are permitted to replicate the work.

Manuscripts which have been published elsewhere cannot be submitted. In addition, publishing the same research repeatedly constitutes unethical publishing behavior and is unacceptable.

Authorship should be limited to those who have made a significant contribution to the conception, design, execution, or interpretation of the reported study. All those who have made significant contributions should be listed as co-authors. It is the responsibility of the corresponding author to ensure that all co-authors are listed and have approved the final version of the manuscript and its submission.

All authors should include a statement disclosing any financial or other substantive conflict of interest that might influence the results or interpretation of their manuscript. All sources of financial support for the project should be disclosed.

When an author discovers a significant error or inaccuracy in his/her own published work, it is the author's obligation to promptly notify the series editor or the publisher and to cooperate to retract or correct the manuscript.

By submitting the manuscript for publication, authors confirm that their work is meeting these standards.

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Reviewers are responsible for assisting in making editorial decisions and through the editorial communications with the author may also assist the authors in improving their work.

The manuscripts submitted for the reviewing process will be evaluated under the utmost confidentiality and without regard to the authors' race, gender, sexual orientation, religious belief, ethnic origin, citizenship, or political philosophy. In addition, the reviewing process should be conducted objectively. Criticism should be stated clearly with supporting arguments. Personal criticism of the author is inappropriate.

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